

Report of:	Meeting	Date	Item no.
Cllr Alan Vincent, Resources Portfolio Holder, Marianne Hesketh, Service Director Performance and Innovation	Cabinet	13 June 2018	6

Fleetwood Market Digital Hub – Capital Overspend

1. Purpose of report

- 1.1 To report on the capital overspend in relation to the provision of a Digital Hub at Fleetwood Market.

2. Outcomes

- 2.1 Compliance with the Council's Financial Regulations and Financial Procedure Rules in respect of contracts where the final expenditure exceeds the approved budget and/or contract sum by either 10% or £20,000 whichever is the lesser.

3. Recommendation/s

- 3.1 That the explanation of the variations to the budget is noted.
- 3.2 That the most recently reported 2017/18 Capital Budget and its funding be updated to reflect an overspend of £9,769.

4. Background

- 4.1 Budget provision for the conversion of two shop units was included in the 2017/18 Capital Programme.
- 4.2 The original budget of £8,500 was allocated from the 2017/18 Capital Programme.
- 4.3 The proposal was to refurbish two unused retail units (163 -164) at Fleetwood Market to create an area for a Digital Hub and to provide two private meeting areas, one for use by the Lancashire West Citizen Advice

Bureau (CAB) staff and one that can be utilised by council staff. The plan was for CAB to oversee the day to day running of the Digital Hub and to provide all the IT equipment and staffing.

5. Key issues and proposals

- 5.1** During the completion of the works it became apparent that the original proposal reported to the Resources Portfolio Holder on 29 September 2017 was no longer sufficient to meet the needs of CAB and the Council to deliver the required services.
- 5.2** The initial specification changed to accommodate a separate waiting area resulting in additional walls, sound insulation, lighting, windows and doors. Additional computer stations, heating, emergency lighting, fire detection and disabled access were also required.
- 5.3** The changes were agreed between all parties and the contractor was instructed accordingly resulting in the overspend of £9,769.

Financial and legal implications	
Finance	The total cost of the provision of the Digital Hub, at Fleetwood Market is £18,270. This is £9,769 more than the original approved 2017/18 budget. The overspend will be funded from the Capital Investment Reserve.
Legal	Compliance with the Council's Financial Regulations and Financial Procedure Rules

Other risks/implications: checklist

If there are significant implications arising from this report on any issues marked with a ✓ below, the report author will have consulted with the appropriate specialist officers on those implications and addressed them in the body of the report. There are no significant implications arising directly from this report, for those issues marked with a x.

risks/implications	✓ / x
community safety	x
equality and diversity	x
sustainability	x
health and safety	x

risks/implications	✓ / x
asset management	✓
climate change	x
data protection	x

report author	telephone no.	email	date
Keely Jones	01253 887460	keely.jones@wyre.gov.uk	10.04.2018

List of background papers:		
name of document	date	where available for inspection
None.		

List of appendices

None.

arm/ex/cab/cr/18/1306kj1